

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 28, 2021
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve –virtual
Jacque Bateman	Councillor
Peter F. Braun	Councillor – left at 5:18 p.m.
Cameron Cardinal	Councillor – virtual, arrived in person at 12:45 p.m.
David Driedger	Councillor
Eric Jorgensen	Councillor - virtual
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor - left meeting and joined virtually at 5:18 p.m. left meeting at 6:42 p.m.

REGRETS:

ADMINISTRATION:

Byron Peters	Deputy Chief Administrative Officer
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
Caitlin Smith	Manager of Planning and Development
Grant Smith	Agricultural Fieldman
Willie Schmidt	Fleet Manager
Colleen Sarapuk	Recording Secretary

ALSO PRESENT: Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on April 28, 2021 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 21-04-326 **MOVED** by Councillor Wardley

That the agenda be adopted with the additions;
4.d) RCMP - Delegation
5.c) Storm Pond A La Crete
9.c) FRIAA Grant Funding
17.c) Waste Commission
17.d) Public Works Project request for Proposal
17.e) Outstanding Taxes

CARRIED

**ADOPTION OF
PREVIOUS
MINUTES:**

3. a) Minutes of the April 13, 2021 Regular Council Meeting

MOTION 21-04-327 **MOVED** by Councillor Wardley

That the minutes of the April 13, 2021 Regular Council Meeting be adopted as amended.

CARRIED

**ADOPTION OF
PREVIOUS
MINUTES:**

3. b) Business arising out of the Minutes

DELEGATIONS:

4. a) Wilde & Company Chartered Professional Accountants – 2020 Audited Financial Statements (10:00 a.m.) Refer to Agenda Item # 10. d)

MOTION 21-04-328 **MOVED** by Councillor Braun

That the 2020 Audited Financial Statements and Financial Information Return be approved as presented.

CARRIED

DELEGATIONS:

4. b) Mr. Kirby – Grade 6 Class 10:30 a.m.

**GENERAL
REPORTS:**

7. a) Disaster Recovery (Standing Item)

MOTION 21-04-329 **MOVED** by Councillor Braun

That the Disaster Recovery update be received for information

CARRIED

MOTION 21-04-330 **MOVED** by Councillor Cardinal

That Councillor Jorgensen, Cardinal and Reeve Knelsen be authorized to attend the Disaster Recovery Team meetings.

CARRIED

TENDERS: **5. a) 2021 Road Improvements**

MOTION 21-04-331 **MOVED** by Councillor A. Peters

That the 2021 Road Improvements Tenders – Envelope #1 be opened.

CARRIED

Bidder	Qualifying Documents
Wapiti Gravel Suppliers	All qualifying documents
Knelsen Sand & Gravel	All qualifying documents

MOTION 21-04-332 **MOVED** by Deputy Reeve Sarapuk

That the 2021 Road Improvements Tenders – Envelope #2 be opened for the qualified bidders.

CARRIED

Bidder	Schedule A	Schedule B
Wapiti Gravel Suppliers	\$318,007.98	\$676,987.25 \$563,949.05 Amended Price
Knelsen Sand & Gravel	\$206,890.00	\$470,110.00

MOTION 21-04-333 **MOVED** by Councillor Wardley

That administration review the tenders and return for awarding later in the meeting.

CARRIED

TENDERS: **5. b) La Crete Signalization (Intersection Upgrade Traffic Lights 100 ST &94 Ave)**

MOTION 21-04-334 **MOVED** by Councillor E. Peters

That the La Crete Signalization Tenders – Envelope #1 be opened.

CARRIED

Bidder	Qualifying Documents
RGM Contracting	All required documents
CAN Traffic	All required documents

MOTION 21-04-335 **MOVED** by Councillor Braun

That the La Crete Signalization Tenders – Envelope #2 be opened for the qualified bidders.

CARRIED

Bidder	Amount
RGM Contracting	\$236,518.23
CAN Traffic	\$346,562.00

MOTION 21-04-336 **MOVED** by Councillor Braun

That Administration review the tenders and return for awarding later in the meeting.

CARRIED

DELEGATIONS: **4. c) Maarten Braat – 11:45 a.m.**

Reeve Knelsen recessed the meeting at 12:16 p.m. and reconvened the meeting at 12:51 p.m.

COMMUNITY SERVICES: **9. c) FRIAA Grant Funding**

MOTION 21-04-337 **MOVED** by Councillor Wardley

That Mackenzie County support and submit the 2021 FRIAA grant funding proposal for Mackenzie County FireSmart Home Assessments (EOI-21-13) project.

CARRIED

AGRICULTURE: 8. a) None

COMMUNITY SERVICES: 9. a) **Bylaw 1220-21 Fee Schedule Amendment (Campground and Waste Transfer Station Fees)**

MOTION 21-04-338 **MOVED** by Councillor Wardley
Requires 2/3

That first reading be given to Bylaw 1220-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 21-04-339 **MOVED** by Councillor Bateman
Requires 2/3

That second reading be given to Bylaw 1220-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 21-04-340 **MOVED** by Councillor Braun
Requires Unanimous

That consideration be given to go to third and final reading of Bylaw 1220-21 being a Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED

MOTION 21-04-341 **MOVED** by Councillor Driedger
Requires 2/3

That third and final reading be given to Bylaw 1120-21 being a Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

COMMUNITY SERVICES: 9. b) **Hamlet Spring Garbage Pick-up**

MOTION 21-04-342 **MOVED** by Councillor Wardley

That the Hamlet Spring Garbage pickup be forwarded to the Community Services Committee to discuss possible partnerships with non-profits organizations.

CARRIED

FINANCE:

10. a) Bylaw 1221-21 2021 Tax Rate

MOTION 21-04-343
Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 21-04-344
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County.

CARRIED

MOTION 21-04-345
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County, at this meeting.

CARRIED

MOTION 21-04-346
Requires 2/3

MOVED by Councillor Driedger

That third reading be given to Bylaw 1221-21 being the 2021 Tax Rate bylaw for Mackenzie County.

CARRIED

FINANCE:

10. b) 2021 Minimum Tax – Bistcho Cabins, Grazing Leases, Farmland Development Leases

MOTION 21-04-347
Requires 2/3

MOVED by Councillor Braun

That Grazing Lease and Farmland Development Leases tax rolls as per Schedule "A" be reduced to a \$50 minimum tax for 2021, and that \$40,489.54 in taxes be written off.

CARRIED

MOTION 21-04-348
Requires 2/3

MOVED by Councillor Bateman

That Bistcho Cabin tax rolls as per Schedule "B" be reduced to a \$50 minimum tax for 2021, and that \$300.76 in taxes be written off.

CARRIED

PUBLIC HEARINGS:

6. a) Bylaw 1215-21 Land Use Bylaw Amendment to Rezone Part of SE 35-105-15 W5M from Agricultural "A" to Rural Industrial Light "RIL"

Reeve Knelsen call the public hear for Bylaw 1215-21 to order at 1:04 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1215-21 was properly advertised. Caitlin Smith, Manager or Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Amendment to Rezone Part of SE 35-105-15 W5M from Agricultural "A" to Rural Industrial Light "RIL". Caitlin Smith, Manager of Planning & Development presented the following:

Mackenzie County has received a request to rezone Part of SE 35-105-15-WM from Agricultural "A" to Rural Industrial Light "RIL" to accommodate a new industrial subdivision.

The applicant intends to subdivide the 12-acre parcel and sell to Frontier Seed Cleaning to relocate their existing seed cleaning facility. A survey plan will be required at the time of subdivision, which will include a service road on the west side of the new property.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1215-21. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1215-21. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1215-21 at 1:08 p.m.

MOTION 21-04-349 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1215-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate an industrial use – general.

CARRIED

MOTION 21-04-350 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1215-21 being a Land Use Bylaw Amendment to rezone Part of SE 35-105-15-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate an industrial use – general.

CARRIED

TENDERS: **5. b) La Crete Signalization (Intersection Upgrade Traffic Lights 100 ST & 94 Ave)**

MOTION 21-04-351 **MOVED** by Councillor Braun

That the La Crete Signalization contract for the Intersection Upgrade Traffic Lights 100 St & 94 Ave project, be awarded to the lowest qualified bidder while staying within budget.

CARRIED

TENDERS: **5. c) Storm Pond "A" Hamlet of La Crete – Request for Proposals (addition)**
Requires unanimous

MOTION 21-04-352 **MOVED** by Councillor Driedger

That the North Storm Pond "A" Hamlet of La Crete – Request for Proposals be opened.

CARRIED

Bidder	Cost
MPE	\$89,929.
Helix	\$84,999

MOTION 21-04-353 **MOVED** by Councillor Braun

That administration provide a summary for the next Council meeting of the proposals received and the successful proponent for the Request for Proposals for the Engineering Consulting Services for the La Crete North Storm Pond “A” project.

CARRIED

FINANCE: **10. e) Expense Claims – Councillors**

MOTION 21-04-354 **MOVED** by Councillor Jorgensen

That the Councillor expense claims for March 2021 be received for information.

CARRIED

FINANCE: **10. f) Expense Claims – Members at Large**

MOTION 21-04-355 **MOVED** by Councillor Wardley

That the Member at Large Expense Claims for March 2021 be received for information.

CARRIED

DELEGATION **5. d) RCMP – Delegation 1:30 p.m.**

Reeve Knelsen recessed the meeting at 2:18 p.m. and reconvened the meeting at 2:37 p.m.

TENDERS: **5. a) 2021 Road Improvements**

MOTION 21-04-356 **MOVED** by Councillor Braun

That the 2021 Road Improvements, **Schedule “A”** – La Crete Access Intersection Improvements contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

MOTION 21-04-357 **MOVED** by Councillor Bateman

That the 2021 Road Improvements, **Schedule “B”** – 101st Avenue contract be awarded to the lowest qualified bidder while staying within budget and subject to third and final reading of Bylaw 1217-21 – Local Improvement Tax, 101 Ave Asphalt.

CARRIED

FINANCE: **10. c) Bylaw 1217-21 – Local Improvement Tax, 101 Ave Asphalt**

MOTION 21-04-358 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1217-21, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for construction of an Asphalt Overlay on 101st Avenue, 99th Street to 98th Street for; Plan 052 4622, Block 23, Lot 8, pt. NW-10-106-15-W5M, Plan 082 7720, Block 18, Lot 6 and Plan 962 1721, Block 18, Lots 6 and 7 in the Hamlet of La Crete as amended.

CARRIED

FINANCE: **10. g) Cheque Registers – April 10 – April 23, 2021**

MOTION 21-04-359 **MOVED** by Councillor Braun

That the cheque registers from April 10 - April 23, 2021 be received for information.

CARRIED

OPERATIONS: **11. a) None**

UTILITIES: **12. a) None**

PLANNING & DEVELOPMENT: **13. a) Bylaw 1222-21 Off - Site Levy Bylaw – La Crete North Storm Water Management**

MOTION 21-04-360 **MOVED** by Councillor Driedger

That first reading be given to Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. b) La Crete Transportation Network Analysis

MOTION 21-04-361

MOVED by Councillor Bateman

That the Transportation Network Analysis for the Hamlet of La Crete be adopted as presented.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. c) Mackenzie County Flood Mitigation - Engineering Services Procurement

MOTION 21-04-362

MOVED by Councillor A. Peters

That the summary of the Request for Qualifications for the Prequalification of Engineering Consulting Services for the mitigation program be received for information, acknowledging Associated Engineering, Helix Engineering, and Beairsto & Associates Engineering & Surveys as the successful proponents.

CARRIED

ADMINISTRATION:

14. a) Caribou Update (standing item)

MOTION 21-04-363

MOVED by Councillor Braun

That the Caribou Update be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 21-04-364

MOVED by Councillor Wardley

That all members of Council are authorized to attend the virtual 2021 FCM conference.

CARRIED

MOTION 21-04-365

MOVED by Councillor Cardinal

That the Council Committee Reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Community Services Committee Meeting Minutes

MOTION 21-04-366

MOVED by Councillor Bateman

That the unapproved minutes of the April 1, 2021 Community Services Committee Meeting be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Municipal Planning Commission Meeting Minutes

MOTION 21-04-367

MOVED by Councillor Wardley

That the approved Municipal Planning Commission meeting minutes of February 25 and March 25, 2021 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE**

16. a) Information/Correspondence

MOTION 21-04-368

MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 21-04-369

MOVED by Councillor Driedger

That Council move into a closed meeting at 4:13 p.m. to discuss the following:

17.a) La Crete North Storm Project – Land Acquisition -

- Update (*FOIP, Div. 2, Part 1s. 23, 24, 25*)
- 17.b) Disaster Recovery Land Purchases (*FOIP, Div. 2, Part 1s. 23, 24, 25*)
 - 17.c) Waste Commission (*FOIP, Div. 2, Part 1, s. 21, 22, 23, 24*)
 - 17.d) Public Works Project request for Proposal (*FOIP, Div. 2, Part 1, s 27*)
 - 17.e) Outstanding Taxes (*FOIP, Div. 2, Part 1, s. 24, 25, 27*)

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- Byron Peters, Deputy Chief Administrative Officer
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Recording Secretary

Administration left closed meeting at 6:26 p.m.

MOTION 21-04-370 **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 6:42 p.m.

CARRIED

CLOSED MEETING: **17. a) North La Crete Storm Project – Land Acquisition – Update**

MOTION 21-04-371 **MOVED** by Councillor E. Peters

That administration proceed with the North La Crete Storm Project – Land Acquisition as discussed.

CARRIED

CLOSED MEETING: **17. b) Disaster Recovery Land Purchases**

MOTION 21-04-372 **MOVED** by Councillor E. Peters

That administration proceed with the Disaster Recovery Land Purchases as discussed.

CARRIED

CLOSED MEETING: 17. c) Waste Commission

MOTION 21-04-373 MOVED by Councillor Bateman

That the Waste Commission discussion be received for information.

CARRIED

CLOSED MEETING: 17. c) Public Works Project Request for Proposals

MOTION 21-04-374 MOVED by Deputy Reeve Sarapuk

That the Public Works Project Request for Proposals be received for information.

CARRIED

CLOSED MEETING: 17. c) Outstanding Taxes

MOTION 21-04-375 MOVED by Councillor Bateman

That Mackenzie County enter into an agreement for the payment of outstanding taxes with Long Run Exploration as discussed.

CARRIED

MOTION 21-04-376 MOVED by Councillor Bateman

That Tax Roll 106062 be received for information.

CARRIED

MOTION 21-04-377 MOVED by Councillor A. Peters

That administration enter into an agreement with Tax Roll 155377 as discussed.

CARRIED

NOTICE OF MOTION: 18. a)

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Committee of the Whole
May 11, 2021
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
May 26, 2021
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 21-04-378

MOVED by Councillor Jorgenson

That the council meeting be adjourned at 6:46 p.m.

CARRIED

These minutes were approved at the May 11, 2021 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

